

Summary Delegated Powers Report

TITLE	Instruments of Government (Childs Hill Primary, St Mary's Church, Holy Trinity, Sacred Heart and St Catherine's)
DATE OF DECISION	1/6/15
DECISION TAKER	Education and Skills Director
SUMMARY OF DECISION	<p>Giving authority for Instrument of Government of school governing bodies to be submitted for signing and sealing.</p> <p>This report highlights the requirement to make the Instrument of Government for the following maintained schools:</p> <ul style="list-style-type: none"> • Childs Hill Primary School • St Mary's Church of England primary School N3 • Holy Trinity Church of England Primary School • Sacred Heart Catholic Primary School • St Catherine's Catholic Primary School <p>EQUALITIES AND DIVERSITY ISSUES: The schools' Instruments of Government do not compromise their compliance with their statutory equality duties as set out in the Equality Act 2010.</p> <p>LEGAL ISSUES: The School Governance (Constitution) (England) Regulations 2012 sets out the arrangements for the constitution of governing bodies of maintained schools including foundation and trust schools in England.</p> <p>BACKGROUND INFORMATION: In line with new Regulations, Governing Bodies of Maintained schools have been required to reconstitute in regard to the number and types of Governor. The Governing Bodies of the schools listed have submitted details of changes in their Instruments of Government, which is the formal document that outlines the arrangement of each Governing Body.</p>
SELF-ASSURANCE COMPLETE AND STATEMENT PROVIDED	Yes
AUDIT TRAIL OF DECISION – RETAINED AND WHERE?	Retained in Governor Services.

DECISION TAKER'S STATEMENT

I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.

I authorise the above decision

Signed



Designation Education and Skills Director

Date 1st June 2015

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT

COMMUNITY SCHOOL

CHILDS HILL PRIMARY SCHOOL

1. The name of the school is **Childs Hill Primary School**.
2. The school is a community school.
3. The name of the governing body is "**The Governing Body of Childs Hill Primary School**"
4. The Governing Body shall consist of:
 - a. **Four Parent Governors**
 - b. **One LA governor**
 - c. **One Staff Governor**
 - d. **One Headteacher**
 - e. **Five Co-opted Governors**
5. The total number of governors shall be **12**.
6. This instrument of government comes into effect on **23 March 2015**.
7. This instrument was made by order of the **London Borough of Barnet Local Authority** on **20 May 2015**.
8. A copy of the instrument must be supplied to every member of the governor body (and the headteacher if not a governor).

THE COMMON SEAL OF THE MAYOR)
AND BURGESSES OF THE LONDON)
BOROUGH OF BARNET was hereunto)
Affixed in the presence of:-)

Assurance Director

Head of Governance

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT

ST MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL, LONDON N3

1. The name of the school is **St Mary's Church of England Primary School**.
2. The school is a voluntary aided school.
3. The name of the governing body is: **"The governing body of St Mary's Church of England Primary School"**.
4. The governing body shall consist of:
 - a. **Two elected parent governors;**
 - b. **One LA governor;**
 - c. **One staff governor;**
 - d. **One head teacher (ex-officio)**
 - e. **Seven foundation governors**
5. Total number of governors: **12**
6. The term of office of all governors who are not ex-officio is four years
7. Foundation Governors shall be appointed as follows:
 - a. Two appointed by the London Diocesan Board for Schools;
 - b. One appointed by the Parochial Church Council of St Mary-at-Finchley
 - c. One appointed by the Parochial Church Council of St Paul's and St Luke's, Finchley
 - d. One appointed by the Deanery Synod of Central Barnet.
8. Holders of the following offices shall be a foundation governor ex-officio:
 - a. The Rector of St Mary-at-Finchley
 - b. The Vicar of St Paul's and St Luke's, Finchley
 - c. The Archdeacon of Hampstead shall be entitled to appoint a foundation governor to act in the place of either ex-officio governor whose governorship derives from the offices named in (a) and (b) above, in the event that such ex-officio governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 21 of the School Governance (Governance) (England) Regulations 2012 (SI 2012 No. 1034).
9. The Archdeacon of Hampstead shall be entitled to request the governing body to remove the ex-officio foundation governors referred to in 8a and 8b above and to appoint any substitute governor
10. A Trust Deed exists concerning the school

11. Ethos statement:

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian beliefs and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.

- 11. This instrument of government comes into effect on **14 July 2015**.
- 12. This instrument was made by order of the London Borough of Barnet on **28 May 2015**.
- 13. A copy of the instrument must be supplied to every member of the governing body any trustees and to the London Diocesan Board for Schools.

THE COMMON SEAL OF THE MAYOR
AND BURGESSES OF THE LONDON
BOROUGH OF BARNET was hereunto
Affixed in the presence of:

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LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT

HOLY TRINITY C OF E PRIMARY SCHOOL

1. The name of the school is "**Holy Trinity C of E Primary School**"
2. The school is a Voluntary Aided school
3. The name of the governing body is "**The Governing Body of Holy Trinity C of E Primary School**"
4. The governing body shall consist of:
 - a. **Two parent governors**
 - b. **One LA governor**
 - c. **One staff governor**
 - d. **One headteacher**
 - f. **One co-opted governor**
 - e. **Eight foundation governors**
5. Total number of governors: **Fourteen**
6. The term of office of all elected or appointed governors is 4 years.
7. Foundation Governors are appointed as follows:
 - a. Two foundation governor by the London Diocesan Board for Schools
 - b. Two foundation governors by the Central Barnet Deanery Synod
 - c. Three foundation governors by the PCC of Holy Trinity Church, East Finchley
8.
 - a. The holder of the following office shall be a foundation governor ex officio: The Incumbent of Holy Trinity Church, East Finchley
 - b. The Archdeacon of Hampstead shall be entitled to appoint a foundation governor to act in the place of the ex officio foundation governor whose governorship derives from the office named in (a) above, in the event that that the ex officio foundation governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 21(1) of the Regulations.
9. The Archdeacon of Hampstead shall be entitled to request the governing body to remove the ex-officio foundation governor referred to in 8a above and to appoint any substitute governor.
10. The ethos of the school is:-

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian beliefs and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.
11. This instrument of government comes into effect on **13/07/2015**

12. This instrument was made by order of the London Borough of Barnet on **28/05/2015**
13. A copy of the instrument must be supplied to every member of the governor body (and the headteacher if not a governor), any trustees and to the appropriate religious body.

DIOCESE OF WESTMINSTER

SACRED HEART CATHOLIC PRIMARY SCHOOL, WHETSTONE

INSTRUMENT OF GOVERNMENT

1. The name of the school is **The Sacred Heart Catholic Primary School, Whetstone.**
2. The School was founded by and is part of the Catholic Church. The School is to be conducted as a Catholic School in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Westminster and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the School is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
3. The School is a voluntary aided school in the trusteeship of the Archdiocese of Westminster and is an exempt charity for the advancement of the Catholic religion by such means as the Archbishop may think fit.
4. The name of the governing body is: **The Governing Body of The Sacred Heart Catholic Primary School, Whetstone.**
5. The Governing Body shall consist of **twelve** governors of which there shall be:
 - (a) seven foundation governors (*of whom no more than two shall, at the time of their appointment, be eligible for election or appointment as parent governors*);
 - (b) one headteacher governor;
 - (c) two parent governors;
 - (d) one LA governor;
 - (e) one staff governor.
6. Foundation governors shall be appointed and may be removed by the Archbishop of Westminster (or any other person exercising Ordinary jurisdiction on his behalf).
7. The term of office for every foundation governor shall terminate on **31st August** following the third anniversary of the date of appointment.
8. This Instrument of Government comes into effect on the date of making.
9. This Instrument of Government was approved by the Diocese of Westminster on **14th May 2015** and made by order of Barnet local authority on **28th May 2015**.
10. A copy of this Instrument of Government must be supplied to every member of the governing body and the Diocese of Westminster.

THE COMMON SEAL OF THE MAYOR)

AND BURGESS OF THE LONDON)

BOROUGH OF BARNET was hereunto)

Affixed in the presence of:)

DIOCESE OF WESTMINSTER

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Mayor

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Head of Legal

DIOCESE OF WESTMINSTER

ST CATHERINE'S CATHOLIC PRIMARY SCHOOL, BARNET

INSTRUMENT OF GOVERNMENT

1. The name of the school is **St Catherine's Catholic Primary School, Barnet**.
2. The School was founded by and is part of the Catholic Church. The School is to be conducted as a Catholic School in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Westminster and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the School is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
3. The School is a voluntary aided school in the trusteeship of the Diocese of Westminster and is an exempt charity for the advancement of the Catholic religion by such means as the Archbishop may think fit.
4. The name of the governing body is: **The Governing Body of St Catherine's Catholic Primary School, Barnet**.
5. The Governing Body shall consist of **fourteen** governors of which there shall be:
 - (a) eight foundation governors (*of whom no more than two shall, at the time of their appointment, be eligible for election or appointment as parent governors*);
 - (b) three parent governors;
 - (c) the headteacher;
 - (d) one LA governor;
 - (e) one staff governor.
6. Foundation governors shall be appointed and may be removed by the Archbishop of Westminster (or any other person exercising Ordinary jurisdiction on his behalf).
7. The term of office for every foundation governor shall terminate on 31st August following the third anniversary of the date of appointment.
8. The terms of office of all other governors shall be four years.
9. This Instrument of Government comes into effect on **1st September 2015**.
10. This Instrument of Government was approved by the Diocese of Westminster on **14th May 2015** and made by order of Barnet local authority on **28th May 2015**.
11. A copy of this Instrument of Government must be supplied to every member of the governing body (and head teacher if not a governor), and the Diocese of Westminster.

THE COMMON SEAL OF THE MAYOR)
AND BURGESS OF THE LONDON)
BOROUGH OF BARNET *was hereunto*)

DIOCESE OF WESTMINSTER

Affixed in the presence of:)

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Mayor

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Head of Legal